

OPERATION IDENTIFICATION SHEET

Interim Evaluation of the Operational Programme for Human Resources Development 2007-2013 and Evaluation Works on Monitoring and Evaluation Indicators of the Measures

1. Operating Structure:

Operating Structure for Human Resources Development Component of IPA (OS), as per Article 16 of the Governmental Decree on DIS, shall comprise of CFCD and the respective structures for IPA implementation established within the Ministry of Education and Science (MES) and the Ministry of Labour and Social Policy (MLSP). The Operating Structure shall be responsible for managing and implementing the Operational Programme Human Resources Development (OPHRD) 2007-2013 in accordance with the principle of sound financial management, as per Article 9 of the Governmental Decree on DIS, point 6 of Annex A of the Framework Agreement and Article 28 of IPA IR.

Ms. Radica Kocева

Head of Operating Structure

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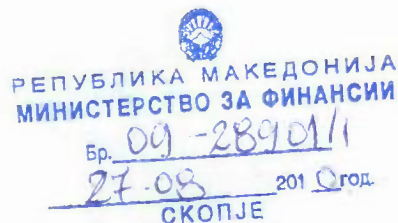
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2. Title of the Operation:

Interim Evaluation of the Operational Programme for Human Resources Development 2007-2013 and Evaluation Work on Monitoring and Evaluation Indicators of the Measures

3. Measure:

Support to the implementation of OP HRD (Measure 4.1)

4. Description of the Operation:

4.1. Synthetic description

The overall objective of the operation is to assess the impact of the OP HRD with respect to the objectives set out and to analyze its effects on the socio-economic situation of the human resources in the country.

The operation aims at examining the progress of the programme towards the objectives stated in the programming document, thus providing policy makers, the Operating Structure for Human Resources Development and other stakeholders, with an analytical tool for enhancing the programming, re-programming and management of Operational Programme for Human Resources Development for the second phase of the Programme (2011/2013), by carrying out the following activities:

- Evaluation works on monitoring and evaluation indicators of the measures within the OP HRD 2007-2013
- Interim evaluation of the first programming period of the OP HRD 2007-2013

1. Evaluation works on monitoring and evaluation indicators of the measures within the OP HRD 2007-2013

Evaluation works on monitoring and evaluation indicators of the measures within the OP HRD 2007-2013 will be carried out. The Evaluation works will examine/calculate monitoring and evaluation indicators for all the measures within the OP, with a specific focus on calculating those of measures 3.1 and 3.3 of the OP HRD 2007-2013.

The Evaluation works will review internal and external indicators on qualitative and quantitative bases and specify those when relevant (measure 3.1 and 3.3).

As a result, this activity will envisage three sub-activities, as follows:

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- a) Proposition of definitions of needed indicators/data;
- b) Design of the method of measurement of indicators;
- c) Implementation of survey/research (beneficiaries survey/statistical research);

2. Interim evaluation

An interim evaluation will be carried out based on the achievement of the first part of the implementation period of the OP HRD 2007-2013. It will analyse the relevance and coherence of the strategy in regard to the objectives set out. It will assess all implementation and management aspects of the Operating Structure for IPA Component IV, analyse the progress in the implementation of operations carried out and examine the effectiveness and efficiency of the OP HRD 2007-2013 by analysing the impact of operations from a physical and financial point of view.

The results will be to improve the quality, effectiveness, consistency and the strategy for OP HRD 2007-2013 by examining and analysing all aspects of its implementation. Hence, it will assist the National Authorities in decision-making related to its effective and efficient implementation in the next period, as well as support the Operational Structure for HRD in developing more targeted operations within the OPHRD 2007-2013.

During the Interim Evaluation specific attention will be paid to gender and ethnical issues. The Operational Programme will increase the capacity for monitoring and assessment of the integration of ethnic minorities as well as the equal opportunity for men and women, which will be guaranteed in accordance with the EU standards and the Law on Equal Opportunities on Women and Men.

4.2. End recipient(s):

Operating Structure for Human Resources Development

4.3. Duration:

The Operation will be implemented through one framework contract subdivided in two activities with various duration:

- Evaluation works: 18 months
- Interim evaluation: 6 months

The final report on the Interim Evaluation will provide a substantial input for the second revision of the OPHRD to be conducted in the second half 2011. Therefore it should be ready by the 01/07/2011 at the latest"

4.4. Target groups:

The target group of this Operation consists of:

- CFCD staff;
- staff of IPA structures in MLSP;
- staff of IPA structures in MES;
- relevant stakeholders;
- Sectoral Monitoring Committee for IPA Component IV;

4.5. Expected output, results and impact and indicators

Indicators	Baseline	Target	Definitions and presumptions	Source of data
<i>Outputs</i>				
No of people trained by institutions	0	60		Project Reports
<i>Result</i>				
% of funding consumption	0	70 %		National Fund Database

4.6. Links with other measures or IPA programmes (if any)

This Operation is linked with the overall implementation of the Operational Programme for Human Resources Development 2007 - 2013.

5. Implementation arrangements, risks and assumption

5.1. Institutional framework:

The Operation's Institutional Framework shall include the following:

The Central Financing and Contracting Department shall act as a Contracting Authority and shall be responsible for launching tenders, organising evaluations, preparing/signing contracts, payments, accounting, and shall have overall responsibility and supervision of the contracts' implementation.

The Delegation of the European Union in Skopje shall execute ex-ante control over the whole procedure and shall be kept fully informed on the progress by means of regular briefings during the course of the Operation.

The IPA Structures in the Ministry of Labour and Social Policy and the Ministry of Education and Science will be responsible for programming and

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technical implementation of the OP HRD, where the MLSP is responsible for technical implementation of Priority Axis 1 (Employment) and Priority Axis 3 (Social Inclusion), and the MES is responsible for Priority Axis 2 (Education). The Priority Axis 4 (Technical Assistance) will be implemented through joint cooperation of the Operating Structure for the Human Resources Development.

A **Steering Committee (SC)**, comprising of representatives of the bodies of the Operating Structure (CFCD, IPA Units in the Ministry of Labour and Social Policy and the Ministry of Education and Science), the consultant and other relevant stakeholders (NIPAC, Strategic Coordinator for IPA Components III and IV etc.) shall be established to monitor the implementation of the project. Representatives from the Delegation of the European Union and DGEMPL/A4 will participate at the Steering Committee as observers. The SC will take the necessary decisions related to project facilitation and progress and will be the forum to discuss any unforeseen difficulties. The Steering Committee of the project will be the Evaluation Committee of the Sectoral Monitoring Committee. The final membership of the Steering Committee will be approved by the Contracting Authority.

5.2. Procedures for implementation of the operation

Project title	Type of Contract	Award Procedure	Completion of Tender documentation and submission to EUD	Inviting tenderers to submit offers	Submitting the proposals	Evaluation period	Contract signature	Contract start	Contract end
Interim Evaluation of the Operational Programme for Human Resources Development 2007-2013 and Evaluation Work on Monitoring and Evaluation Indicators of the Measures	Service	Framework Contract	05/2010		06/2010	06-07/2010	09/2010	10/2010	03/2012

5.3 Risks and assumptions (if any)

Risks:

- Inability of stakeholders to provide inputs and relevant data in support of the evaluation process;
- Difficulties in collection of relevant data;
- Quality of data collected not relevant/appropriate for the evaluation process;
- Difficulties in engaging appropriate Interim Evaluation experts available for the second phase of the project.

Assumptions:

- Timely start of implementation of the operation;
- Timely collection of quality data;
- Good cooperation and coordination with all stakeholders and decision-makers;
- Appropriate Interim Evaluation experts available for the second phase of the project.