

Support to the capacity building of the Centre for Adult Education and development of programmes for adult education and programmes for literacy and fulfilment of elementary education for excluded persons

1. Operating Structure:

Operating Structure for Human Resources Development Component of IPA (OS), as per Article 16 of the Governmental Decree on DIS, shall comprise of CFCD and the respective structures for IPA implementation established within the Ministry of Education and Science (MES) and the Ministry of Labour and Social Policy (MLSP). The Operating Structure shall be responsible for managing and implementing the Operational Programme Human Resources Development (OPHRD) 2007-2013 in accordance with the principle of sound financial management, as per Article 9 of the Governmental Decree on DIS, point 6 of Annex A of the Framework Agreement and Article 28 of IPA IR.

Ms. Radica Koceva

Head of Operating Structure
Ministry of Finance
Dame Gruev 14, 1000 Skopje
Republic of Macedonia
E-mail: radica.koceva@finance.gov.mk
Tel: +389 2 3106 455

Ms. Nadica Kostoska

IPA Coordinator within the Ministry of Education and Science
Ministry of Education and Science (MES)
Mito Hadzivasilev-Jasmin bb, 1000, Skopje
Republic of Macedonia
E-mail: nadica.kostoska@mon.gov.mk
Tel: +389 2 3121 110

Mr. Deni Gjorcevski

IPA Coordinator within the Ministry of Labour and Social Policy
Ministry of Labour and Social Policy (MLSP)
Dame Gruev 14, 1000, Skopje
Republic of Macedonia
E-mail: dgjorcevski@mtsp.gov.mk
Tel: +389 2 3106 595

2. Title of the Operation:

Support to the capacity building of the Centre for Adult Education and development of programmes for adult education and programmes for literacy and fulfilment of elementary education for excluded persons

3. Measure

Measure: 2.3 Developing adult education and lifelong learning

4. Description of the Operation

4.1 Synthetic description

The major objective of this operation is to support the development of adult education and lifelong learning by strengthening the capacity and the services of the Centre for Adult Education. Furthermore, this operation will also aim both to promote a systemic approach and to guarantee a national coordination of the activities in the sector. Since the Centre for Adult Education is a new born Institution, there is a major need to build the capacity of its staff.

The operation will be implemented through:

1. Training of employees of the Centre for Adult Education;
2. Development of programmes for adult education;
3. Development of programmes for literacy and fulfilment of elementary education for excluded persons.

The project is structured into 3 components. In particular, **Component 1** will focus on the functioning of the Centre for Adult Education by strengthening its capacities; **Component 2** will focus on the development of programmes for adult education and **Component 3** will focus on the development of programmes for literacy and fulfilment of elementary education for excluded persons and it will enable people with low level of education and illiterate to fulfil their elementary education.

In addition, it will be also necessary to establish at national level stable relations between the Centre for Adult Education, the social partners and the other stakeholders involved into the adult education and lifelong learning. It will be also of strategic importance to proceed with the identification of the obstacles limiting the adults in accessing education and training.

4.2 End recipient(s)

Centre for Adult Education.

4.3 Duration

The overall duration of this operation will be 25 months.

4.4 Target groups

- Ministry of Education and Science;

- Ministry of Labour and Social Policy;
- Municipalities;
- Adult educational and training institutions;
- Social partners;
- Chambers of Commerce.

4.5 Expected output, results, impact and indicators

Indicators	Target
Outputs	
Training carried out for 10 employees in the Centre for Adult Education	10 employees in the Centre for Adult Education
Developed and tested programmes for adult education	6 developed and tested programmes for adult education
Developed and tested programmes for literacy and fulfilment of elementary education	6 developed and tested programmes for literacy and fulfilment of elementary education
Results	
Functioning of the Centre for Adult Education	1 (100%)
Percentage of successfully developed and tested programmes	70%
Percentage of successfully pilot programmes for literacy and fulfilment of elementary education.	60%

4.6 Links with other measures or IPA programmes (if any)

Technical assistance to the Ministry of Education and Science on Lifelong Learning, an EU CARDS funded project.

5. Implementation arrangements, risks and assumption

5.1 Institutional framework: operation coordination unit/steering committee/regional and/or provincial authorities/technical assistance team/other

The IPA Structure within the Ministry of Education and Science is responsible for the implementation, coordination, monitoring and evaluation of the operation.

This operation will be realized through a twinning contract.

A Steering Committee will be established and chaired by the Ministry of Education and

Science, with representatives from:

- Centre for Adult Education;
- Ministry of Labour and Social Policy;
- Central Financing and Contracting Department (Ministry of Finance);
- Local – Self Government/Association of the Units of Local Self - Government ;
- Economic and Trade Chambers;
- Agency for Employment;
- Trade Unions;
- European Union Delegation in Skopje (as observers).

Local level networks will be established with the participation of local authorities, employers, education and civil sector. The involvement of local level networks within this operation will address local needs and interests of relevant stakeholders in the area of adult education.

p.k.

10

5.2 Procedures for the implementation of the operation:

Project Title/Code	Contract Type	Deadline for Submitting Draft ToR/TS/ GfA to CFCF	Deadline for Completing TD/and Submission to EUD	Deadline for Publication of PN	Short List Phase	Deadline for Tender/ Call for Proposals Launch	Deadline for Tenders/ Applications Submission	Evaluation Date	Contract Approval Date	Deadline for Contract Signature	Date of Contract Start	Date of Contract End
Support to the capacity building of the Centre for Adult Education and development of programmes for adult education and programmes for literacy and fulfilment of elementary education for excluded persons	Twinning contract	01/2010	02/2010	/	/	/	05/2010	06-07/2010	/	11/2010 ¹	11/2010	11/2012

¹ Having in mind that the overall duration of the Project is 25 months and hence runs a risk of de-commitment of funds, the Operating structure undertakes the responsibility to work more intensively on the Work plan together with the Twinning partner, in order to finalise it as soon as possible and preferably start the implementation of the contract at least one month earlier than anticipated.

5.3 Risks and assumptions (if any)

Risks

- Low awareness about importance of learning and of learning opportunities;
- Low awareness among the adult public about the existence of new learning opportunities;
- Weak cooperation with social partners;
- Low motivated target groups (excluded persons, inactive adults, adults with not completed primary education);
- Lack of interest of the target groups and low-qualified adults to participate in the process of using of the new programs.

Assumptions

- Improved capacities of the Centre for Adult Education to manage activities in the area of adult education;
- Sufficient number of adults (target groups), adult learning providers, trainers, ect. are prepared to participate in implementation of the new programs;
- Use of the Annual Labour Market Analysis Needs published by the Agency for Employment of the Republic of Macedonia will positively contribute to the achievement of the results of this Operation.